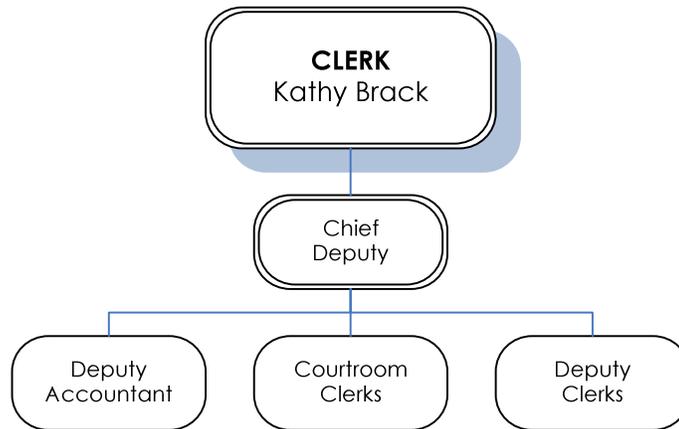


County Clerk

General Fund, Dept. No. 107



The County Clerk has specific and special duties assigned by statute and court rules. The duties are administrative in nature, being quasi-judicial in some cases, but best described as the record management administrator and financial officer of the Superior Court in the County.

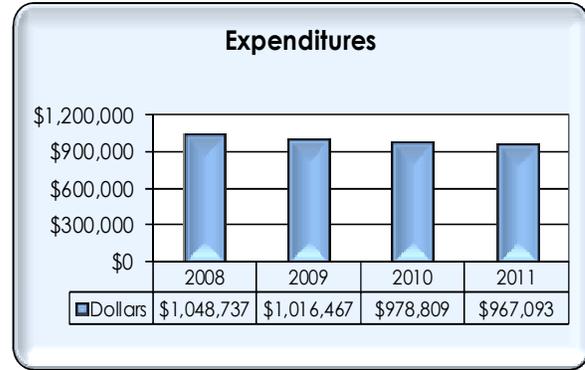
Some of the general duties of the office are to receive for filing all types of litigation at the Superior Court level, to maintain the files, court exhibits and depositions, record all documents required, certify records, prepare dockets, receive, file and approve certain bonds.

The Clerk also acts as a quasi-judicial officer for the issuance of writs, orders, subpoenas and related duties, draws and maintains jury panels, and is present or represented at all sessions of the Superior Court.

In addition, the Clerk collects statutory fees for litigations and fines, holding them in a separate trust as directed by order of the court. The office receives and disburses money on judgments, child support payments and restitution, and are required to maintain an efficient accounting system.

Staffing Summary

	2008 FTE	2009 FTE	2010 FTE	2011 FTE
Clerk	1	1	1	1
Chief Deputy Clerk	1	1	1	1
Accounting Specialist	1	1	1	1
Jury Coordinator	0	1	1	1
Court Clerk	0	7	7	5
Court Room Clerk	12	4	4	4
TOTAL	15	15	15	13



REVENUES

BARS #	GENERAL Description	2008 Actual	2009 Actual	2010 Est. Actual	2011 Adopted	Chg. 10 to 11	% Change
330	Intergovernmental	210,892	194,047	139,899	125,928	-13,971	-10.0%
340	Charges for Services	319,446	335,692	326,293	331,944	5,651	1.7%
350	Fines & Forfeits	287,438	265,191	164,499	163,646	-853	-0.5%
360	Miscellaneous	40,755	31,911	29,329	28,051	-1,278	-4.4%
Total		858,532	826,842	660,020	649,569	-10,451	-1.6%
TOTAL REVENUES		858,532	826,842	660,020	649,569	-10,451	-1.6%

EXPENDITURES

BARS #	Object Description	2008 Actual	2009 Actual	2010 Est. Actual	2011 Adopted	Chg. 10 to 11	% Change
512.30	10 Salaries & Wages	630,857	654,923	627,101	617,335	-9,766	-1.6%
	11-12 Extra Help/Overtime	2,655	427	3,383	250	-3,133	-92.6%
	20 Payroll Benefits	216,412	206,043	200,736	201,979	1,243	0.6%
	30 Supplies	7,860	9,150	12,924	10,975	-1,949	-15.1%
	40 Other Services/Charges	39,864	11,028	10,077	13,530	3,453	34.3%
	50 Intergovernmental	30	0	0	0	0	0.0%
512.30	90 Interfund Payments	151,058	134,894	124,588	123,024	-1,564	-1.3%
Total		1,048,737	1,016,467	978,809	967,093	-11,716	-1.2%
TOTAL EXPENDITURES		1,048,737	1,016,467	978,809	967,093	-11,716	-1.2%

Dispute Resolution

Special Revenue Fund, No. 138

The Dispute Resolution Fund accounts for the activity of three separate programs: Dispute Resolution Center for mediation of civil cases involving property (i.e. landlord, tenant, etc), Family Court mediation for paternity, and child custody matters, and Courthouse Facilitator.



REVENUES

BARS #	GENERAL Description	2008 Actual	2009 Actual	2010 Est. Actual	2011 Adopted	Chg. 10 to 11	% Change
	Beginning Fund Balance	23,913	23,067	21,807	19,198	-2,609	-12.0%
320	Licenses & Permits	11,960	12,374	11,684	10,000	-1,684	-14.4%
340	Charges for Services	37,558	37,002	34,482	35,166	684	2.0%
390	Other Financing Sources	5,000	5,000	5,000	5,000	0	0.0%
	Total	54,518	54,376	51,166	50,166	-1,000	-2.0%
	TOTAL REVENUES & BEGINNING FUND BALANCE	78,431	77,443	72,973	69,364	-3,609	-4.9%

EXPENDITURES

GENERAL			2008	2009	2010	2011	Chg.	%
BARS #	Object	Description	Actual	Actual	Est. Actual	Adopted	10 to 11	Change
Ending Fund Balance			23,067	21,807	19,198	16,728	-2,470	-12.9%
DISPUTE RESOLUTION CENTER			2008	2009	2010	2011	Chg.	%
BARS #	Object	Description	Actual	Actual	Est. Actual	Adopted	10 to 11	Change
515.22	40	Other Services & Charges	24,000	24,000	22,139	21,000	-1,139	-5.1%
Total			24,000	24,000	22,139	21,000	-1,139	-5.1%
FAMILY COURT			2008	2009	2010	2011	Chg.	%
BARS #	Object	Description	Actual	Actual	Est. Actual	Adopted	10 to 11	Change
515.21	40	Other Services & Charges	17,000	17,000	17,000	17,000	0	0.0%
Total			17,000	17,000	17,000	17,000	0	0.0%
COURTHOUSE FACILITATOR			2008	2009	2010	2011	Chg.	%
BARS #	Object	Description	Actual	Actual	Est. Actual	Adopted	10 to 11	Change
515.22	40	Other Services & Charges	11,745	12,636	12,636	12,636	0	0.0%
Total			11,745	12,636	12,636	12,636	0	0.0%
DOMESTIC VIOLENCE ASST			2008	2009	2010	2011	Chg.	%
BARS #	Object	Description	Actual	Actual	Est. Actual	Adopted	10 to 11	Change
515.22	40	Other Services & Charges	2,618	2,000	2,000	2,000	0	0.0%
Total			2,618	2,000	2,000	2,000	0	0.0%
TOTAL EXPENDITURES			55,363	55,636	53,775	52,636	-1,139	-2.1%
TOTAL EXPENDITURES & ENDING FUND BALANCE			78,431	77,443	72,973	69,364	-3,609	-4.9%